

REQUEST FOR PROPOSAL

NOTICE IS HEREBY GIVEN TO PROSPECTIVE PROPOSERS that on March 24th, 2025, at 3:00 PM the School Board of Huntingdon Area School District (the "School District" or "School Board") will open sealed proposals for the following:

Request for Proposal (RFP)

High School Performing Arts Center

Stage Rigging Upgrades to ANSI Standards

Specifications or Scope of Work documents may be requested from the Business Manager, Jon Guyer, by calling (814)643-4140, ext. 2120, or by visiting the District Business Office at 2400 Cassady Avenue, Huntingdon, PA 16652.

Questions regarding the proposal should be directed by email to Jon Guyer at jguyer@huntsd.org.

The Business Office must receive all proposals on or before March 24th, 2025, at 1:00 PM. No waivers shall be allowed for proposals submitted to the Business Office after the deadline date. One (1) signed original, three (3) copies, and one (1) electronic copy (PDF format – saved as one document) must be submitted with the RFP package – it cannot be emailed.

The proposal package must be submitted to:

**Huntingdon Area School District
Administration Building
2400 Cassady Avenue Suite 2
Huntingdon, PA 16652**

The Huntingdon Area School District reserves the right, at its sole discretion, to accept or reject any and all proposals and to waive informalities when it is in the best interest of the Board to do so.

All proposals must remain valid for a period of ninety (90) days or until the HASD approves the contract.

Recommendation to the District School Board will be based upon a proposal(s) that represent the District's best interest, and the board will deem the award of the contract to be in the best interest of Huntingdon Area Schools.

**Jon Guyer
Business Manager**

Huntingdon Area School District Performing Arts Center
Stage Rigging Replacement Project

Scope of Work

- Replace the batten for the projection screen and its termination hardware and chains.
- Replace all arbors to meet current ANSI standards.
- Replace all battens with 1/2" schedule 40 pipes to meet the current ANSI standard.
- Replace all operating lines with new ropes due to significant damage and wear.
- Replace all non-load-rated hardware with load-rated hardware to meet current ANSI standards.
- Replace one-floor block due to evidence of wear.
- Install 4" yellow end caps on all battens to meet current ANSI standards.
- Safety tie all shackles on all sets to prevent inadvertent loosening.
- Re-attach the trim chain on one set to its eye to meet current ANSI standards.
- Install wooden bumper rails to protect the arbors from wear during operation, and to meet current ANSI standards.
- Install numbering on batten ends that correspond with their set number on the locking rail to meet the current ANSI standards
- Identify on battens their center line and lift line locations to meet current ANSI standards
- Re-tie the control line of the main curtain to improve ease of use.
- Re-locate one floor pulley to directly under the curtain track to decrease wear on the rope and track components due to extreme fleet angle.
- Replace one damaged floor pulley to improve ease of use.
- Provide vinyl stickers with graphic numeration. 6.5 X 2.5, 4/0. "Spreader Plate."
- Provide printed/cut decals – Numbers. 3" h X 3" w black numbers in white box.
- Provide ridged signage, digitally printed with graphics – 8.5" w X 11" h X 3mm; Dibond, white, laminate.
- Provide all operational signage and installation hardware.

Huntingdon Area School District Performing Arts Center
Stage Rigging Replacement Project

Materials List

(replacement quantities to be determined by contractor)

<u>Part Number</u>	<u>Description</u>
WAW-06	iWeiss Single Purchase Counterweight Arbor 1300 lbs
WFB-8N-WG	iWeiss Fixed Floor Block, 8", Nylon, Wire Guide w/clips
IWS-WRL	iWeiss Rope Lock – Ductile Iron Lock w/ Ring + mounting hardware
WCR-L	iWeiss 2X2 Hardware w/ Bolts iWeiss 50'-0 1-1/2"
IWS-P202	iWeiss 18in Inner Sleeve
IWS-P203	iWeiss 4in End Cap – Yellow
C7300-24-00600	iWeiss 3.4in X 600ft Multiline II
S523	iWeiss Wire Rope – ¼" 7x19 Galvanized Aircraft Cable
IWS-S703	iWeiss 1/4in Heavy Duty Wire Rope Thimble
S853	iWeiss 1/4" NicoPress Oval Swag
IWS-S103	iWeiss 1/4" Screw Pin Shackle – Domestic
IWS-S401	iWeiss 1/4" Proof Coil Chain
S904	iWeiss 5/16x4-1/2 J/J Turnbuckle
IWS-IWC08	iWeiss Adjustable Floor Block

Huntingdon Area School District Performing Arts Center
Stage Rigging Replacement Project

- 1) General – This contract is for the rigging repair recommendations based off of a 2024 inspection report, and warranty work as described in this document.
 - a) Initial work at the Huntingdon Area High School Performing Arts Center (PAC) must be completed no later than June 18th, 2025.
 - b) This contract is to include all engineering, labor, and materials to restore the PAC stage rigging to ANSI Standards.
 - i) The work being performed is subject to the Pennsylvania Prevailing Wage Act (Act of 1961, P.L. 987 No. 442).
 - c) The projected start date of the restoration project would be May 24, 2025, allowing the month of June to complete the project.
- 2) **Pre-RFP meeting on March 14th, 2025, at 8 am.** Report to the High School front office - 2400 Cassady Ave, Huntingdon, PA 16652.
 - a) Insurance Requirements – The contractor and all subcontractors must provide the School District with an insurance certificate detailing general liability and workers compensation coverage, and listing the Huntingdon Area School District as a certificate holder and as additionally insured.
 - b) Clearance Requirements – The contractor and all subcontractors must provide the insurance documentation and meet the clearance requirements listed in this specification before work can begin.
 - i) Act 34 (Criminal History Record Check)
 - ii) Act 151 (Child Abuse Clearance)
 - iii) Act 114 (FBI Fingerprint Check)
- 3) Standards - All work shall meet the requirements of ANSI Codes, system manufacturer’s written instructions, PA and Local Building Codes, and State Requirements for Educational Facilities.
- 4) SUBMITTALS
 - a) Product Data: For each type of product. Please provide a description of the item and what it will be replacing.
- 5) CLOSEOUT SUBMITTALS
 - a) Provide a letter that states all work has been completed to ANSI Standards.
 - b) Provide warranty documents from the supplier and contractor as described in the warranty section.
- 6) MAINTENANCE MATERIAL SUBMITTALS
 - a) Furnish instructions and maintenance materials that are necessary for maintaining the rigging system.

Huntingdon Area School District Performing Arts Center
Stage Rigging Replacement Project

- 7) QUALITY ASSURANCE: All work is to be performed and approved by a Certified ANSI Stage Rigging Contractor. Provide documentation at project completion to correspond with the project warranty.
- 8) DELIVERY, STORAGE, AND HANDLING
 - a) Deliver products to the Project site in an undamaged condition in the manufacturer's original sealed boxes, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
General:
 - i) All work schedules must be coordinated through the Director of Buildings and Grounds and the High School office to prevent interruption of school activities.
 - ii) All work shall be done in a neat workmanship-like manner. Work considered substandard per, this specification or the manufacturer's written instruction, by the District Building Official or Director of Buildings and Grounds, shall be corrected by the contractor at no additional cost to the owner.
 - b) Manufacturer's warranty: Furnish a 2-year minimum installation and a 5-year manufacturer warranty.
- 9) Proposals must include the following:
 - a) Compliance Requirements
 - i) Copy of insurance and contractor's license.
 - b) Project proposal on company letterhead indicating scope of work and completion date. Include a brief description of the proposed work.
 - c) Past work history in Pennsylvania with proposed work on similar projects.
- 10) Proposals will be reviewed by a review committee on the criteria listed below:
 - a) Price - 30 points
 - b) Warranty - 30 points
 - c) Scope and guaranteed delivery date - 30 points
 - d) Performance History on similar jobs in Pennsylvania – 10 points