

August 19, 2024

Dear Parents and/or Guardians of the Class of 2025,

We know this letter is coming to you with a very short turnaround time but we know you have been preparing for your child's senior year for quite a while now and we want to do our best to make this process easy for you. This letter is designed to provide information about senior picture submission.

You are welcome to choose any photographer that you would like, or take the pictures yourself, but we ask that you follow the criteria listed below and PLEASE no selfies! Once you have decided which photographer to use for senior portraits, the next decision is which photo to choose for use in the yearbook. The portrait submitted for the yearbook **MUST** be a head and shoulder shot of the student **ONLY**. The portrait may be taken in a studio or outside, but the prominent object in the picture must be the head and shoulders only of the student. We want to focus on the students to create valuable memories for years to come.

**Photo submission from photographers:**

- You **MUST** turn in your photo by **Friday, September 27, 2024**. Late submissions may not be accepted.
- The photo submitted must be a COLOR head and shoulder shot of the student only with appropriate school attire. Please do your best to submit one that has no extra animals or objects in the picture, for consistency and quality.
- We would appreciate if we could receive your picture in a digital format - a flash drive or CD is acceptable. You are also welcome to e-mail them to me (see address below),
- Please do not send a link to an entire album of pictures, often the photographer has "locked" the pictures so we cannot access them.
- You may ask your photographer to give me the picture themselves, that has also been efficient in the past.
- When sending a digital copy, it must be in a JPEG format, at least 300 DPI and no larger than 5000 KB
- We will also accept an actual picture that we can scan, but the quality will not be as high with a reproduction.

**PLEASE DO NOT SUBMIT A PHOTO TAKEN WITH A CELL PHONE and WE WILL NOT PRINT "SELFIES".**

If you have any questions or concerns, please feel free to contact Mrs. Buckley at [mbuckley@huntsd.org](mailto:mbuckley@huntsd.org) or (814) 643-1080, ext. 1131

Sincerely,

2024-2025 ARGUS Staff