HUNTINGDON AREA SCHOOL DISTRICT

Administrative Offices

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Fred Foster Superintendent Kim Rieffannacht, Ed.D Director of Education Faith Swanson Business Manager

March 27, 2020

Dear Families,

Thank you for your patience as our team has worked to provide food services and academics for learners. We are working with teachers to plan and execute instruction and materials to learners. Building leaders are communicating procedures about picking up learner materials at each individual building on Tuesday March 31st and Wednesday April 1st.

As a district our plan is to start remote instruction and teacher availability on Thursday April 2nd. We will have days defined as three different days:

Instructional Day: this is a day learners should continue to work on assignments and teachers are available for questions from 10am - 2pm.

Live Instructional Day: this is a day where teachers will be working to provide videos, zoom/google hangout sessions and more direct interactions with learners. This will also occur between 10am - 2pm. High School & Middle School will provide each learner with a period schedule so live sessions do not overlap.

Planning/Act 80 Day: This is a day for teachers to plan, communicate with their teams and accomplish tasks to keep instruction moving. Teachers will not be available from 10am - 2pm those days, but learners are welcome to continue working on their assignments.

We have determined the following schedule for the duration of the shut down.

Monday - HS/MS Live Instructional Day & Elementary: Instructional Day

Tuesday - HS/MS: Instructional Day & Elementary: Live Instructional Day

Wednesday - Planning/Act 80 Day

Thursday - HS/MS Live Instructional Day & Elementary: Instructional Day

Friday - HS/MS: Instructional Day & Elementary: Live Instructional Day

Teachers will be communicating their system of delivering instruction, their system of communicating and the best way to get what you need from them. Please be patient as this is a new endeavour for all of us and we are working hard to provide meaningful

opportunities for all. Our first goal is to accomplish tasks related to the completion of the third marking period for the immediate future.

During each of our Instructional and Live Instructional Days we will have a google form posted on our website for attendance. This is the same procedure we utilized for our Flexible Instructional Day (FID). The form will be open from 7:30am - 3:00pm for learners to check in. If you are unable to complete the form for any reason, please keep a learner log of activities for each day. If needed we will ask what was completed on each day for attendance records.

We hope this is a short solution for our educational system, however, we know that may not be the case. As we begin remote instruction there may be times when adjustments need to be made. This may occur at the teacher/classroom level or district level. Our commitment is that we will continue to communicate in this seemingly ever changing situation.

Thank you again for your flexibility, patience, encouragement and communication throughout this trying time.

Sincerely,

HASD Administration