

**ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF
(ESSER II) AGREEMENT**

This agreement ("Agreement") is made by and between the Commonwealth of Pennsylvania ("Commonwealth"), through its Pennsylvania Department of Education ("Department"), and Huntingdon Area SD located at 2400 Cassady Ave, Suite 2, Huntingdon, PA 16652, ("Grantee").

The Department, created by Section 201 of the Administrative Code of 1929, as amended, 71 P.S. § 61, is the State Education Agency responsible for administration of grant programs pursuant to the General Appropriation Acts and the Public School Code of 1949, as amended, 24 P.S. § 1-101 et seq. and has been awarded funds by the US Department of Education for Elementary and Secondary Emergency Relief (ESSER II) programs under the, P.L. 116-136. Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, Public Law 116-260.

The parties, intending to be legally bound, agree as follows:

1. Pursuant to this Agreement, Grantee will receive funds in the amount of \$2,244,252.00. The grant shall be used to defray program costs incurred from March 13, 2020 to September 30, 2023.
2. The Agreement shall become effective on the date it is fully executed by all required parties and shall terminate on September 30, 2023, unless terminated earlier in accordance with the terms hereof.
3. Grantee shall furnish all qualified personnel, facilities, materials and other services and in consultation with the Department, provide the services described in Appendix B.
4. This Agreement is comprised of the following Appendices which are hereby incorporated by reference into this Agreement:

Appendix A – Special Program Terms

Appendix B – Grantee's Program Narrative and Budget

Appendix C – Payment Terms, Responsibilities and Contact Information

1. Grantee acknowledges having reviewed a copy of the Department's Master Standard Terms and Conditions, which are available at www.education.pa.gov/mstc and are incorporated by reference into and made a part of this Agreement as if fully set forth herein.

The parties, intending to be legally bound, have signed this Agreement below:

FOR THE GRANTEE

Signature: _____ Date: 11/12/2021

Title: Jennifer Mitchell - Superintendent

Signature: _____ Date: _____

Title: _____

FOR THE COMMONWEALTH

For the Secretary of Education: Susan McCrone - Electronic Signature Date: 12/29/2021

Title: Division Chief

APPROVED AS TO FORM AND LEGALITY

Office of Chief Counsel: _____ Date: _____

Department of Education

Office of General Counsel: _____ Date: _____

Office of Attorney General: _____ Date: _____

Form Approval No. 6-FA-44.0

Comptroller: Karen Leavitt - Electronic Signature Date: 1/4/2022

Vendor Name: Huntingdon Area SD

Address: 2400 Cassady Ave, Suite 2, Huntingdon, PA 16652

Fed ID #: 231626601

Vendor #: 0000118884

Grant Title	Funding Source	Project Number	CFDA Number	Allocation Amount	Award Amount
Elementary And Secondary School Emergency Relief Fund II (ESSER FUND)	Federal	FA-200- 21-0195	84.425D	\$2,244,252.00	\$2,244,252.00

Grantee agrees to comply with the following terms and conditions:

1. The development and execution of the program outlined in this Agreement and subsequent reimbursement for such program by the Department will be in accordance with this Agreement's provisions as finally approved by the Department and shall comply with all applicable provisions of federal, state and local laws, the official regulations pertaining thereto, program guidelines and instructions issued by the Pennsylvania Department of Education.
2. Grantee will comply with all reporting requirements in relation to program and fiscal components of the CRRSA Act program as defined by the Department and/or federal governing agencies.
3. Grantee will maintain documentation of expenditures, procurement and activities carried out through this grant for a period of the current year plus six years in accordance with Department guidelines. Grantee will provide records to Department, monitors or federal awarding agency upon request.
4. Grantee will comply with all reporting requirements in relation to any waiver authorized under the CRRSA Act and applied for and approved through the grantee agency. The Department will provide reporting requirements and due dates when available from the federal awarding agency.
5. Payment to Grantee under this Agreement is contingent upon appropriation and availability of funds to the Commonwealth.

General Federal Requirements:

1. Grantee shall use such fiscal control and fund accounting procedures necessary to ensure the proper disbursement of, and accounting for, federal funds paid to the applicant under each such program.
2. Grantee shall comply with the Uniform Grant Guidance – Subpart D (Post Federal Award Requirements) Standards for Financial and Programs, 2 CFR §200.300-§200.345, as applicable.
3. Grantee shall comply with the Uniform Grants Guidance -- Subpart D (Post Federal Award Requirements) methods of procurement to be followed, 2 CFR §200.320.
4. Grantee shall ensure that all written policies and procedures required by the Uniform Grants Guidance for the administration of federal grant dollars are created, approved, implemented and are available for review by monitors.
5. Grantee shall comply with the Uniform Grants Guidance – Subpart E (Cost Principles) 2 CFR §200.400-§200.417 and 2 CFR §200.420-§200.475, as applicable.
6. Grantee shall comply with the Uniform Grants Guidance – Subpart F – Audit Requirements, specifically sections 2 CFR §200.500-§200.512, as applicable.

Other Federal Requirements:

1. When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with federal money, Grantee shall clearly state:
 1. the percentage of the total costs of the program or project that will be financed with federal money;
 2. the dollar amount of federal funds for the project or program; and
 3. the percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.
2. Grantee shall ensure that its personnel, whose salaries and/or benefits are federally funded are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official business, or from using government supplied electronic equipment to text message or email when driving.
3. Grantee acknowledges that this Agreement may be revised pursuant to ongoing guidance from the relevant federal or Commonwealth agency regarding requirements for the funds subject to this Agreement. Grantee agrees to abide by any such revisions upon written notification from Commonwealth of the revisions, which will automatically become a material part of this Agreement, without the necessity of either party executing any further instrument.

Section: Narratives - Program Description

INTRODUCTION

Under the Elementary and Secondary School Emergency Relief II Fund (ESSER II), authorized by the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, the Pennsylvania Department of Education (PDE) awards grants to School Districts and Charter Schools to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the state.

Please note: ESSER II funds **cannot** be used for: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the LEAs, or 2) expenditures related to state or local teacher or faculty unions or associations. ESSER II funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

***ESSER II funds are not Title I funds and as such, are not subject to Title I rules.**

Please explain how the LEA will determine its most important educational needs as a result of COVID-19. (3000 characters max)

Our COVID-19 relief funding focused on needs related to bringing learners back to school and in the event that we need to resume remote learning. The items included PPE, cleaning supplies, additional support hours in the event of remote learning, touchless scanners, plexiglass for protection and devices for learners. These items were chosen to increase safety, increase opportunities for face to face learning and enhance remote learning when it becomes necessary or a family chooses it. When working on our budgeting process and deciding how to spend our ESSA dollars, we surveyed our families, staff and community members to determine what they were concerned about, wanted to see in place and how they felt learning should continue. The survey participation was high and the data gave us the following needs: enhanced cleaning (70.5% of responses), hand sanitizer provided (70.3%), hand washing (54.7%), socialization (46.4%), and there were difficulties with online learning (25.3%). In order to address these areas we focused our dollars on cleaning costs, purchasing appropriate protective equipment and increasing online learning access through enhanced Zoom, additional hours for teachers and continuing to have our one to one devices for access.

Please explain the LEA(s) proposed timeline for providing services and assistance to students and staff. (3000 characters max)

2020-22- iPad leases continue for one to one device availability. We feel the addition of a psychologist intern is critical during a time of turmoil and pandemic so we will provide that service to aid in the mental health of our students. Also included in the grant is the continuation of current programs and services that might have not be able to be continued due to an overwhelming increase in costs related to COVID-19. Online instruction will continue to be available to students who desire to stay in that program for 2021-22. Costs involved are online instruction (staff) costs and software costs. All items in the CARES Act will be utilized throughout the next two years.

Please explain the extent to which the LEA intends to use ESSER II funds to promote remote learning. (3000 characters max)

We will use the one to one devices purchased through the leases to continue remote learning. This provides equitable access to devices for all learners. Summer school fees will be paid for learners who suffered the greatest learning loss during the 2020-21 school year. The goal is to make remote learning more effective, help bridge academic gaps created during the COVID-19. Zoom enhancement allows for call in features and more support for those who have limited access to the internet. These items support the remote learning efforts of the Huntingdon Area School District. Finally, the continuation of the iPad lease and other technology purchases will help keep learners and teachers connected throughout the remote learning times in the future. Fully online students will have a teacher of record for each course to assist in the online environment. These teachers are compensated \$100 per student per marking period as per the collective bargaining agreement.

Please describe how the LEA intends to assess and address student learning gaps resulting from the disruption in educational services. (3000 characters max)

The disruption in educational services will create a gap in learning and academic achievement. We began our school year with an assessment of how large that gap is and what areas need focused on for grade levels and individual learners. These assessments will be our curricular and benchmarking assessments. In addition, we have budgeted in the prior CARES act for additional hours for teachers to work (our collective bargaining unit curriculum rate) with learners after hours. This amount is to provide additional hours of remote or in person support. The goal is to make remote learning more effective, help bridge academic gaps created during the COVID-19 shut down and to appropriately compensate teachers for the effort. In addition, within our other forms of funding we continue to utilize programming such as Study Island to remediate and work with learners to close gaps. In our family survey, it was mentioned often that there needs to be additional support available. Finally, as a district we are embarking on a journey toward MTSS and will be working with PaTTAN to develop and implement it. We are also looking forward to summer programming utilizing ESSER III funds.

Please describe the LEA(s) proposed procedures for evaluating local COVID-19 impacts in relation to education programming and delivery. (3000 characters max)

Areas of emphasis should include:

- Documenting learning loss associated with extended school closure;
- Outlining the development of local continuity of education plans over the course of emergency response efforts; and
- Detailing supports for vulnerable student populations and families.

As a public school district with 4 physical buildings (2 elementary schools, 1 Middle and 1 High School) we were not prepared for a fully online learning environment; however, we have committed to increased technology use in recent years. We took 2 weeks off when the shutdown occurred and focused on feeding learners and developing a continuation of education plan. This plan consisted of planned instruction. We decided to continue education;

however, it was in a modified online format that consisted of two days of online learning, two days of independent and one day of teacher meetings, professional development and a break for learners. This plan, while continuing learning and grading, reduced content and skills covered significantly. This plan was developed in order to continue learners in the process of learning. In this plan attendance was taken each day, classes graded progress and report cards were issued. Our most vulnerable populations are our low SES population and Special Education population. These populations often overlap as well. We worked very hard to continue to offer direct instruction, speech, and occupational services in a remote environment; however, there were still gaps in that process. In addition, both of these populations struggled with access to quality internet and therefore, content. We battled this in several ways, first being offering paper alternatives that could be picked up and dropped up with food distribution. The second was opening our parking lots with free wifi for learners to download and access material on their school issued iPad. All learners, no matter their iPad insurance status were given the opportunity to take their iPad home. We have deployed hot spots to families with no internet access and have students that come onto campus to utilize our wifi in their vehicles. Our special education population, if they qualify, also had access to additional extended school year this summer through the special education Covid grant.

Please describe the LEA core set of strategies that will be used to guide local investment of ESSER II funding, associated with short-range (i.e., remainder of the 2020-21 school year) and long-range (2021-22 and 2022-2023 school years) timelines. (3000 characters max)

These strategies may entail the establishment, scale-up, refinement, or evaluation of remote learning, as well as strategies for school-based teaching and learning responsive to conditions related to the pandemic. LEAs will be asked to outline how limited, ESSER II funding may support these initiatives and how these funds might interact with other federal funding, including enhanced Title IV flexibility, to ensure strategic and sustainable use of funds.

As the 2020-2021 school year began and as the pandemic continues we began planning for the one time use of the funds. This process involved the following pieces of data: family surveys, faculty surveys, staff surveys, community surveys, Title I & IV allocations, Grant Dollars, and general fund expenses. These funding sources and collection of data worked together to create our CARES spending plan. We are utilizing the CARES funding to maintain existing programs such as autism support services and alternative education. Our district will incur an estimated \$1.4 million in additional costs due to covid and student/family education choices. The funding is being used for one time or lease purchases that allow us to continue accessibility for online learning. The expenditures are focused on maintaining programs and personnel while offsetting costs caused by the pandemic. .

Please describe specific plans, measures, and longer-term evaluative strategies concerning student learning gaps - as well as opportunity to learn factors - stemming from COVID-19. (3000 characters max)

We will continue to evaluate our programming, interventions and offerings to learners and families as we move forward in COVID-19 world and beyond. We will continue to analyze data such as curriculum assessments, benchmark assessments, universal screeners, survey data and continued guidance from government and health organizations. The team at HASD has realized that having remote learning options at all levels is a critical component in having a

robust educational system. We believe that we have grown from this experience and will continue to do so. An initiative that we feel will be very valuable moving forward is the MTSS that will be implemented K-8. The need to systematically analyze data and put in place strategic interventions is critical to success of learners as individuals and as a group. These gaps will be addressed during intervention periods, What I Need (WIN) periods and will grow into remediation for all, including 9-12. In addition, we will continue to utilize intervention programs, reading specialists at the elementary level, math interventionist at the elementary level, our one to one technology initiative and utilize community resources to support learners.

Section: Narratives - Allowable Usage of Funds

ALLOWABLE USAGE OF FUNDS

Check the box before each intended acceptable use classification your LEA is applying to use ESSER II funds to support.

For additional information on cleaning and sanitizing your LEA, please visit the following resources:

[CDC - Disinfectant Decision Tool website](#)

[CDC - Cleaning Guide website](#)

***If your LEA is spending in an area authorized by the ESEA of 1965, please select option (1), then specify which sub-program(s) will be included by selecting from options "A - L".**

- ☐ (1) Any activity authorized by the ESEA of 1965.
 - ☐ -(1a) Title I, Part A (Improving Basic Programs Operated by LEAs; Section 1003 school improvement)
 - ☐ -(1b) Title I, Part C (Education of Migratory Children)
 - ☐ -(1c) Title I, Part D (Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk)
 - ☒ -(1d) Title II, Part A (Supporting Effective Instruction)
 - ☐ -(1e) Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement)
 - ☐ -(1f) Title IV, Part A (Student Support and Academic Enrichment Grants)
 - ☐ -(1g) Title IV, Part B (21st Century Community Learning Centers)
 - ☐ -(1h) Title V, Part B (Rural and Low-Income School Program)
 - ☐ -(1i) Subtitle B of title VII of the McKinney Vento Homeless Assistance Act
 - ☒ -(1j) The Individuals with Disabilities Education Act ("IDEA")
 - ☐ -(1k) The Adult Education and Family Literacy Act
 - ☐ -(1l) The Carl D. Perkins Career and Technical Education Act of 2006 ("the Perkins Act")
- ☐ (2) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19.
- ☒ (3) Providing principals and others school leaders with the resources necessary to address the needs of their individual schools. See help text for example.
- ☒ (4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
- ☐ (5) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies. See help text for example.

- ☐ (6) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases. (For helpful tips on cleaning and sanitizing your LEA, please visit CDC's website, links are provided in the question text above.)
Purchases of Personal Protective Equipment (PPE) are allowable, if not already purchased using ESSER.
- ☒ (7) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.
- ☒ (8) Planning for and coordinating during long-term closures, including how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the IDEA and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.
- ☐ (9) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.
- ☒ (10) Providing mental health services and supports.
- ☒ (11) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
- ☒ (12) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care.
- ☐ -(12a) Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.
- ☐ -(12b) Implementing evidence-based activities to meet the comprehensive needs of students.
- ☐ -(12c) Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.
- ☐ -(12d) Tracking student attendance and improving student engagement in distance education.
- ☐ (13) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.
- ☐ (14) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.
- ☒ (15) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local

educational agency.

Based on your selections above, please complete the table by identifying categories of usage, and providing a description of how your LEA will utilize the funds. The description has a maximum of 1000 characters.

*For consortium applications, please include a line for each applicable LEA/Usage combination

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Huntingdon Area School District	(8) Planning for and coordinating during long-term closures...	Funds will be used to support the food service fund to offset losses due to the pandemic to maintain the viability of the program and continue to provide meals to the children of the community at large. Funds are also allocated to continue payment for leased devices.
Huntingdon Area School District	(10) Providing mental health services and supports.	Addition of a Pyschologist Intern to assist in identifying students, providing additional support and referrals to services as needed.
Huntingdon Area School District	(11) Planning and implementing activities related to summer learning...	Funds are budgeted to pay for summer school courses for learners who are or are at risk for failure.
Huntingdon Area School District	(15) Other activities that are necessary...	Funds are budgeted to continue existing programming that may have been at risk due to increased costs due to covid which also ensures the district meets FAPE requirements. Funds are also allocated for on-line instruction costs for 2020-21 and 2021-22 including staffing costs and software such as Oddessyware and Zoom.
Huntingdon Area School District	-(1d) Title II, Part A (Supporting Effective Instruction	

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Huntingdon Area School District	-(1j) The Individuals with Disabilities Education Act ("IDEA")	
Huntingdon Area School District	(3) Providing principals and others school leaders with the resources...	
Huntingdon Area School District	(4) Activities to address the unique needs of low-income children...	
Huntingdon Area School District	(7) Purchasing supplies to sanitize and clean...	
Huntingdon Area School District	(8) Planning for and coordinating during long-term closures...	
Huntingdon Area School District	(10) Providing mental health services and supports.	
Huntingdon Area School District	(11) Planning and implementing activities related to summer learning...	
Huntingdon Area School District	(12) Addressing learning loss among students...	
Huntingdon Area School District	(13) School facility repairs and improvements....	
Huntingdon Area School District	(15) Other activities that are necessary...	

Section: Narratives - ESSER II Fund Assurances

ESSER II FUND ASSURANCES

LEAs that receive more than \$150,000 in CRRSA Act funds will complete quarterly FFATA reports, including the following data: (LEAs receiving less than \$150,000 please select 'NO')

- The total amount of funds received, the amount spent or obligated for each project or activity,
- A detailed list of all projects or activities supported with CRRSA Act funds including:
 - ◊ Name
 - ◊ Description
 - ◊ Estimated number of jobs created or retained (where applicable)
- Detailed information on subcontracts and subgrantees, including FFATA data elements, as prescribed by OMB.

Yes

LEA will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with section 315 of Division M of the CRRSA Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CRRSA Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

Yes

The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Department and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.

Records pertaining to the ESSER II Funds, including financial records related to use of grant funds, will be retained separately from those records related to the LEA's use of ESSER Funds.

Yes

LEA maintains inventory records, purchase orders and receipts for equipment (over \$5,000) purchased, Computing Devices, Special Purpose Equipment (\$300 - \$4,999), and will conduct a physical inventory every two years. Please note: Inventory of equipment purchased with federal funds must be broken out by funding source.

Yes

The LEA will comply with all reporting requirements, including those in Section 15011 of the CARES Act and section 313(f) of the Division M of the CRRSA Act and submit required quarterly reports to the SEA

at such time and in such manner and containing such information as the SEA may subsequently require.

The report must provide a detailed accounting of the use of funds, including how the LEA is using funds to measure and address learning loss among students disproportionately affected by coronavirus and school closures, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care. The SEA may require additional reporting in the future. (See also 2 CFR 200.328-200.329).

Yes

Any LEA receiving funding under this program will have on file with the SEA a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).

Yes

To the extent applicable, an LEA will include in its local application a description of how the LEA will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a). The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.

Yes

Section: Narratives - ESSER II Reporting

USES OF FUNDS

LEAs may be required to track the following expenses if they were selected in the Usage of Funds section.

- Purchasing educational technology (including hardware, software, and connectivity), which may include assistive technology or adaptive equipment
- Activities focused specifically to addressing the unique needs of low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth
- Providing mental health supports and services
- Sanitization and minimizing the spread of infectious diseases, including cleaning supplies and staff training to address sanitization and minimizing the spread of infectious diseases
- Summer learning and supplemental afterschool programs
- Other (uses of funds not included above)

I understand that I may have to report on the requirements listed above.

Yes

HOME INTERNET ACCESS

LEAs may be required to report on the types of services provided if funds were spent on home internet access (purchasing educational technology which includes connectivity) for students. Types of services may include any or all of the following:

- Mobile hotspots with paid data plans
- Internet connected devices with paid data plans
- District pays for the cost of home Internet subscription for student
- District provides home Internet access through a district-managed wireless network

I understand that I may have to report on the requirements listed above.

Yes

LEARNING DEVICES

LEAs may be required to report on the number of students that received devices per grade span (elementary vs. secondary) and the proportion based on total enrollment if funds were spent on learning devices for students.

I understand that I may have to report on the requirements listed above.

Yes

STUDENT PARTICIPATION AND ENGAGEMENT

LEAs may be required to report on all methods used to document student participation and engagement during remote learning if funds were used to develop, initiate and/or implement remote learning. Methods may include any or all of the following:

- Submission of assignments
- Participation in assessments
- Tracking student logins to online learning platforms
- Participation in individual coaching or check ins
- Participation in email, text or other electronic communication
- Participation in help lines or hot lines for help with remote learning
- Participation in synchronous online classes
- Other

I understand that I may have to report on the requirements listed above.

Yes

FULL TIME EQUIVALENT POSTIONS (FTE)

LEAs may be required to report the number of full-time equivalent (FTE) positions employed in the LEA. *(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)*

I understand that I may have to report on the requirements listed above.

Yes

Section: Budget - Instruction Expenditures

BUDGET OVERVIEW

Budget

\$2,244,252.00

Allocation

\$2,244,252.00

Budget Over(Under) Allocation

\$0.00

INSTRUCTION EXPENDITURES

Function	Object	Amount	Description
1400 - Other Instructional Programs – Elementary / Secondary	100 - Salaries	\$622,343.00	Online instructors stipends for partial 2020-21 and all of 2021-22. Teachers are paid per marking period per student as per the CBA. Teacher salaries for summer learning loss instruction.
1400 - Other Instructional Programs – Elementary / Secondary	200 - Benefits	\$164,000.00	Payroll benefits for online learning stipends, net of PSERS subsidy.
1400 - Other Instructional Programs – Elementary / Secondary	300 - Purchased Professional and Technical Services	\$80,000.00	Summer School Instruction Costs - Fee is usually paid by the student, but will be paid by the district to help address learning loss.
1000 - Instruction	300 - Purchased Professional and Technical Services	\$120,000.00	Substitute Teacher Costs for 2021-2022

Function	Object	Amount	Description
1200 - SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	300 - Purchased Professional and Technical Services	\$119,990.00	Speech Language Pathology Services - Staff resigned and we were unable to hire, so this was outsourced to maintain the services
1200 - SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	300 - Purchased Professional and Technical Services	\$300,000.00	Autism Support Services provided by outside agencies
1400 - Other Instructional Programs – Elementary / Secondary	300 - Purchased Professional and Technical Services	\$313,219.00	Alternative education services provided in-house for struggling learners
		\$1,719,552.00	

Section: Budget - Support and Non-Instruction Expenditures

BUDGET OVERVIEW

Budget

\$2,244,252.00

Allocation

\$2,244,252.00

Budget Over(Under) Allocation

\$0.00

SUPPORT AND NON-INSTRUCTIONAL EXPENDITURES

Function	Object	Amount	Description
2200 - Staff Support Services	600 - Supplies	\$10,000.00	Zoom license for on-line learning
2200 - Staff Support Services	600 - Supplies	\$42,000.00	Odysseyware license/software for online learning instruction
2200 - Staff Support Services	400 - Purchased Property Services	\$110,000.00	Technology lease payments for one-to-one devices and additional teacher devices
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$10,000.00	Psychologist intern stipend
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$2,700.00	Psychologist intern benefits net of subsidy
3100 - Food Services	500 - Other Purchased Services	\$350,000.00	Cafeteria Fund FSMC expenses to maintain the viability of the program for 2020-21 and 2021-22

		\$524,700.00	
--	--	---------------------	--

Section: Budget - Budget Summary

Display a read-only table showing total budget and allocation amounts.

Budget

\$2,244,252.00

Allocation

\$2,244,252.00

Budget Over(Under) Allocation

\$0.00

BUDGET SUMMARY

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1200 SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$419,990.00	\$0.00	\$0.00	\$0.00	\$0.00	\$419,990.00
1300 CAREER AND TECHNICAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1400 Other Instructional Programs – Elementary / Secondary	\$622,343.00	\$164,000.00	\$393,219.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,179,562.00
1600 * ADULT EDUCATION PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1700 Higher Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
Programs								
1800 Pre-K	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2100 SUPPORT SERVICES – STUDENTS	\$10,000.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,700.00
2200 Staff Support Services	\$0.00	\$0.00	\$0.00	\$110,000.00	\$0.00	\$52,000.00	\$0.00	\$162,000.00
2300 SUPPORT SERVICES – ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2400 Health Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2500 Business Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operation and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2700 Student Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2800 Central Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON- INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100 Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$350,000.00
3200 Student Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
3300 Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$632,343.00	\$166,700.00	\$933,209.00	\$110,000.00	\$350,000.00	\$52,000.00	\$0.00	\$2,244,252.00
				Approved Indirect Cost/Operational Rate: 0.0800				\$0.00
								Final \$2,244,252.00

Payment Terms, Responsibilities and Contact Information

1. **PROJECT OFFICER:** The person designated to act for the Commonwealth in managing this contract is:

Susan McCrone

smccrone@pa.gov

717-783-2193

2. **TERMS OF PAYMENT:**

- a. All grants are placed on a system of scheduled payments to provide operating funds during the period of the Agreement. Monthly payments are determined by dividing the approved amount by the number of months during the term of the Agreement. Payments will be initiated by the Comptroller's Office after arrival of each fully executed Agreement.
- b. Grantee shall implement a cash management system that will ensure that only the minimum amount of cash required to effectively operate the program is requested and/or kept on hand. Failure to implement and maintain such a system can result in the Grantee being suspended until an adequate cash management system has been implemented.
- c. During the life of this Agreement, unless otherwise provided in Program Guidelines, Grantee shall submit the following financial reports to the Comptroller's Office or the Department:
 1. Reconciliation of Cash on Hand Quarterly Report PDE Form No. 2030, and
 2. Final Expenditure Report.
- d. Grantee will conform to all policies and guidelines cited in the Department's individual program Policies and Procedures and/or instructions associated with the Reconciliation of Cash on Hand Quarterly Report, and Final Expenditure Report concerning the financial reports described in Paragraph 2(c), above.
- e. The Department reserves the right to disapprove any expenditures by the Grantee that are not in accordance with this Agreement.

3. **REPORTING:**

Grantee shall submit any required program and or fiscal reports that are designated by the Department and/or federal awarding agencies for the purpose of determining program outcomes and compliance. Due dates and reporting requirements will be announced by the Department.

Any unexpended funds remaining at the end of the grant period must be returned to the Department of Education.

4. **FUNDING LEVEL: THE TOTAL COST TO THE COMMONWEALTH UNDER THIS AGREEMENT SHALL NOT EXCEED THE AMOUNT SET FORTH IN THE AGREEMENT.**

Payment of that amount is contingent upon the availability of Program funds and appropriations sufficient to pay the total costs. Any funds provided to the Grantee under this Agreement may only be used in accordance with this Agreement.

- a. **FUNDING INCREASE** – If the Commonwealth determines that additional Federal or State program funds are available for use under this Agreement, the Commonwealth may at its sole discretion increase the approved program cost. Such increases will be made in accordance with paragraph 5 ("Funding Adjustments").
- b. **DECREASE** – The Commonwealth reserves the right, at its sole discretion, to reduce the total cost of this

Agreement when the Federal or State funds appropriated by the U.S. Congress and/or State Legislature are less than anticipated by the Commonwealth after Execution of this Agreement hereunder; **or** the funds appropriated are later unavailable due to a reduction or reservation in the appropriation. Such decreases will be made in accordance with paragraph 5 ("Funding Adjustments").

- c. **UNEXPENDED FUNDS** – Grantee understands and agrees that funds which remain unexpended at the end of the term of the Agreement or upon termination of the Agreement shall be returned to the Commonwealth within sixty (60) days of the project's ending date or termination date along with the submission of the Final Completion Report and/or Final Expenditure Report, depending on the applicable program requirements.
- d. **WITHHOLDING OF FUNDING** – Without limitation of any other remedies to which it is entitled hereunder or at law, the Commonwealth shall have the right to withhold the funding granted under this Agreement, in whole or in part, for any of the following reasons, without limitation:
 - 1. failure of Grantee to fulfill in a timely and proper manner its obligations hereunder;
 - 2. violation of laws, regulations or policies applicable to the grant or to the implementation of the project funded under this Agreement; and
 - 3. misuse of funds, mismanagement, criminal activity or malfeasance in the implementation of this Agreement.

5. FUNDING ADJUSTMENTS:

Funding Adjustments may be made for the following reasons and in the following manner:

a. **Funding Increase:**

- 1. The Commonwealth shall notify the Grantee in writing of any funding increases under this Agreement.
- 2. Upon receipt of this notice the Grantee shall revise and submit to the Commonwealth a revised Program Summary Budget and if necessary, any revised pages of the Narrative which shall reflect the increase of funds.
- 3. Funding increases will take effect upon Commonwealth's receipt and approval of the revised documents, which shall be incorporated in and made part of this Agreement.

b. **Funding Decrease:**

- 1. The Commonwealth shall notify the Grantee in writing of any funding decreases.
- 2. Funding decreases will be effective upon receipt by the Grantee of the Commonwealth's funding decrease notice.
- 3. Funding decrease notices shall be incorporated in and made part of this Agreement.

c. **Transfer of Funds Among Cost Categories and/or Object Codes:**

Any transfer of funds among cost functions and/or object codes must be made consistent with the applicable Program Guidelines.