

# ***HUNTINGDON AREA SCHOOL DISTRICT***

## ***Administrative Offices***



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**To:** Parents and Guardians  
**From:** Mr. Travis Lee, High School Principal  
**Re:** Active Intruder Safety Drill Information  
**Date:** April 3, 2019

Greetings Parents and Guardians,

The Huntingdon Area School District will be conducting an Active Intruder Drill at the Huntingdon Area High School during the month of April. This will be an enhanced drill, and more comprehensive than traditional lockdown drills. Though the drill will be taking place at HAHS, communication and responses among all district schools and campuses will be tested.

Prior to the training, a safety refresher training session will be provided to high school learners, focusing on proper safety measures and responses during critical incidents. This training will focus on the Standard Response Protocol (SRP), Run - Hide - Fight, and the 5C's of Clear, Cover, Conceal, Communicate, and Counterattack information that is at least annually reviewed with learners. Information about these skills is provided below. These skills connect to signage that is posted throughout our buildings. Please check out the Run - Hide - Fight video link for your reference as well (Note that we will not be showing this video to learners at this time, but you may want to preview and watch with your learner). These skills are truly life skills - they can be used in response to any dangerous situation, whether in school, at home, or in the public at large.

The drill is being conducted in partnership with the Pennsylvania State Police and the Huntingdon Police Department. When the drill begins, an announcement will be made to the learners that a drill is taking place, though they are to follow the response protocols as if this were an actual incident. In addition, parent/guardian communication will be sent via Skylert and social media at the start of the drill to indicate that the drill is taking place. A follow-up message will also be sent at the conclusion of the drill.

Please be advised that as part of this active intruder simulation, blank rounds of ammunition, as facilitated by the Pennsylvania State Police, will be used. Learners have advocated to have more realistic scenarios when conducting emergency drills. Learners will be made aware of the blank rounds during their training sessions, as well as an “opt out” word to use during the simulation if the scenario becomes overwhelming to them. Emergency management services will also be on site during the simulation. However, due to the enhanced measures as part of this drill, we are giving notice that if this is a sensitive issue for your learner or your family, please contact the High School Office by Monday, April 8, 2019 so that alternative arrangements can be made during the drill.

We appreciate your understanding and advocacy for learner safety. We hope that we can all continue to work together to prevent emergencies, but also to be prepared to respond to them should they occur. We know that these are important life skills for all learners and staff members, and that continued practice and preparation can not only make our schools safer, but also our community.

Sincerely,

Travis R. Lee,  
High School Principal

## Standard Response Protocol

# IN AN EMERGENCY WHEN YOU HEAR IT. DO IT.

### LOCKDOWN! LOCKS, LIGHTS, OUT OF SIGHT.

#### STUDENTS

Move away from sight  
Maintain silence  
Do not open the door

#### TEACHER

Lock interior doors  
Turn out the lights  
Move away from sight  
Do not open the door  
Maintain silence  
Take attendance



### LOCKOUT! SECURE THE PERIMETER.

#### STUDENTS

Return inside  
Business as usual

#### TEACHER

Bring everyone indoors  
Lock perimeter doors  
Increase situational awareness  
Business as usual  
Take attendance



### EVACUATE! TO ANNOUNCED LOCATION.

#### STUDENTS

Bring your phone  
Leave your stuff behind  
Follow instructions

#### TEACHER

Lead evacuation to location  
Take attendance  
Notify if missing, extra or injured students



### SHELTER! HAZARD AND SAFETY STRATEGY.

#### STUDENTS

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

#### TEACHER

Lead safety strategy  
Take attendance



## 5C's

<b>CLEAR</b>	<ul style="list-style-type: none"><li>● Out of affected area</li><li>● Walk, run, crawl</li><li>● Put distance between you and danger</li><li>● Clear until you COVER</li></ul>
<b>COVER</b>	<ul style="list-style-type: none"><li>● Have something in front of you that a bullet, person, knife, weapon could not get through</li><li>● Stack things, a car, a building</li></ul>
<b>CONCEAL</b>	<ul style="list-style-type: none"><li>● Hide and Go Seek</li><li>● Can't see you or target your location with accuracy</li><li>● Be aware of sight, sound, smell, lights</li><li>● No cell phone lights, whispering</li></ul>

# COUNTER ATTACK

- Can't clear and you already covered and concealed. This is the next option.
- Last resort. Worst possible solution
- Speed, Surprise, Aggression

# COMMUNICATE

- Communicate only when appropriate. Appropriate means there is life-saving value or it is tactical.
- Write instead of whispering or texting/calling

# Run - Hide - Fight



**RUN**

**HIDE**

**FIGHT**

BE PREPARED | ACTIVE SHOOTER RESPONSE



## RUN

**If a safe path is available, RUN**

- Do not hesitate, get out
- Leave your belongings
- Do not attempt to move injured people



## HIDE

**If you cannot get out safely, HIDE**

- Be quiet and silence your phone
- Block entrances and lock doors
- Stay out of the shooter's view



## FIGHT

**If your life is in danger, FIGHT**

- Try to disable the shooter
- Use improvised weapons
- Fight like your life depends on it

FIGHT  
ONLY  
AS A  
LAST  
RESORT

WEST SHORE SCHOOL DISTRICT

<b>Run</b>	<b>Hide</b>		<b>Fight</b>
<b>Clear</b>	<b>Conceal</b>	<b>Cover</b>	<b>Counterattack</b>
<b>Communicate</b>			

**Run - Hide - Fight Video Resource**

- [Run - Hide - Fight \(Ready Houston\) Video Link](#)