



*Huntingdon Area
School District
Home of the
Bearcats*

COLLEGE COURSE GUIDELINES

College Course Options at HASD

Huntingdon Area High School students are afforded a unique opportunity to take college classes for high school credit. Students can take college courses through agreements with Juniata College, Penn Highlands Community College (PHCC), or other approved institutions. The colleges reserve the right to limit the number of classes a high school student can during his or her high school career. The high school reserves the right to deny a student college classes based on high school grade point average and a student's current progress in meeting high school graduation requirements.

College courses that will receive a percentage grade on the high school transcript (and will affect the high school GPA) include: Any college course taken as a required high school credit and any college course a student chooses to take for high school GPA credit. In all other cases, students will earn high school credit, but will receive a Pass or Fail grade on the high school transcript (which does not affect the high school GPA). High school credits earned for college courses are as follows:

- 1 college credit course = .5 high school credit
- 3 or more college credit course = 1.0 high school credit

College courses will receive weight if the same collegiate weighted courses are available at HAHS. For example, a student can take a Calculus I course at Juniata College for a 1.4 GPA weight if HAHS offers AP Calculus.

NOTE: There is no guarantee that your college course credits will transfer to the college you plan to attend after high school. Contact your chosen college's admissions office if you have questions about credits that will transfer.

Student Eligibility

- 1) The student is a high school junior or senior;
- 2) The student is making satisfactory progress toward fulfilling high school graduation requirements as determined by the Huntingdon Area School District. The Huntingdon Area School District will determine satisfactory progress based on the following:
 - GPA of 3.0 or higher;
 - Attendance and Discipline will be reviewed by Administration;
 - Principal's Approval
- 3) The student has scored at least "proficient" on the Keystone exams in Literature, Biology and Algebra 1;
- 4) The student demonstrates readiness for college-level coursework in the intended subject area of study as determined by the college in which they are enrolling.

Limitations to Enrollment

- Juniata College limits the number of courses high school students can take. Students can take no more than four courses during their junior and senior high school years, regardless of credit value. Students may not schedule more than 2 courses per semester.
- There is no guarantee you will be admitted into a college course because of seat count limits and/or the class not fitting into the student's high school schedule.
- No student is permitted to take a high school graduation requirement course at Juniata College during the Spring semester.
- To enroll in a Juniata class with a pre-requisite, you must have taken and earned credit in the pre-requisite class. Make sure you check the course descriptions of classes you're interested in for any pre-requisite limitations.

Registration Procedures

- 1) When you complete your high school course selection sheet for the next school year, allow adequate time in your schedule for the college classes that you would take at a college campus. A typical college class should require approximately an hour.
- 2) At the bottom of your course selection sheet, indicate that you plan on taking a college class during the next school year. This will alert your counselor that your schedule may have to be reviewed and adjusted accordingly at a later date.

- 3) Attend the “college course” meeting held by the Guidance Office for students interested in taking college classes through any of the three colleges. The meeting is held in April or May and will be announced over the loudspeaker and on the school’s website. After the meeting, determine what college classes you wish to take for the next school year.
- 4) Go to the college’s website (website addresses are on the last page of this document) to research other courses you may wish to take. Set up an appointment with your high school counselor to discuss your plans and to get help with the process. **This is mandatory. You cannot register for a college class without meeting with your counselor.**
- 5) To register at Juniata College, go to www.juniata.edu and do the following to print out and complete a registration form:
 - Click on the "Academics" tab
 - Click on “Link to Registrar” on the left
 - Click on “Student Forms” on the left
 - Click on “Registration Form”
 - Print this form out, complete it and bring it to your meeting with your counselor. (If you do not already know what class to take or which courses are offered, your high school counselor will help you at the meeting). Your high school counselor will then sign your registration form and submit it to Juniata College to register you.
- 6) To register at Penn Highlands, go to www.pennhighlands.edu and do the following:
 - Click “Admissions and Registration”
 - Click “Apply Now”
 - Click on the Non-Matriculation Form
 - Complete the 7 pages of the form
 - Ask your School Counselor (Mrs. Snare or Mrs. Easter) to send your high school transcript and a letter of permission to enroll.
- 7) At your meeting with your counselor, you will receive and complete a Concurrent Enrollment Agreement form. This is required in order to participate in any college class.

Once you are registered, the colleges will contact you directly regarding your enrollment status, bill and notice about orientation. They also contact the high school with your class day/time information.

Payment for College Courses

Parents and students are fully responsible for all tuition and fees associated with college courses.

JUNIATA COLLEGE COURSES

To view a list of college courses offered at Juniata College, go to:

<http://www.juniata.edu>

- Click on the "Academics" tab
- Click on "Class Schedule" on the bottom of the page
- Select the semester you would like to view courses from
- Select to search by department or time

The current cost for a Juniata College course is \$100/credit. See your guidance counselor to see if you qualify for a reduced rate.

PENN HIGHLANDS COMMUNITY COLLEGE COURSES

For a list of courses offered at the Penn Highlands campus, go to:

www.pennhighlands.edu

- Click on Enrollment in the center of the page
- Click on Credit Course Schedules
- You will then Choose Fall or Spring semesters and indicate the location as Huntingdon

The current cost per credit is \$265 at the Penn Highlands Huntingdon campus (located on Route 26 by the State Police barracks)