

Huntingdon Area School District

Safety Committee

Minutes

Tuesday, March 1, 2016

Middle School LGI Room

Members: Eugene Garber, Peg McNitt, Ashleigh Parsons, Carolyn Shope, Andie Socie, Patricia Stever, Faith Swanson

(1) Roll Call/Welcome – 2:00 p.m.

- Eugene Garber and Peg McNitt, both absent.

(2) Approve Minutes of Prior Meeting

- Moved by Ashleigh Parsons, seconded by Patricia Stever to approve the minutes of the February 2, 2016 meeting. Motion was approved unanimously by voice vote.

(3) Old Business

A. Snow Removal Update – A. Socie

- 2 ice storms and 1 large accumulation snow both utilized the snow removal checklist
- 12-18 hrs per person worked

B. Step Stools – A. Socie

- Examples of stools shown to committee
- Agreed that best option was the 3 step stool with the high handle

C. Schedule Walk Through Dates/Times

- Building Operator to lead walk through
- May goal for walk through (Fridays)
 - May 6 – High School/Middle School
 - May 13 – South Side/Standing Stone

D. Walk through Checklist

- Working on cutting down on the checklist to sort out those items that are less of a necessity

(4) New Business

A. Review of Incident Reports – Ashleigh

- None to report

B. Future Meetings – All held in conference room unless otherwise noted

- April 5, 2016 – 2:00 p.m.
- May – June – Walkthroughs TBD

(5) Other Business

A. Slips, Trips and Falls Video

- 20 minute instructional video on how to prevent the 3 most common workplace accidents, slips, trips, and falls

(6) Meeting Adjourned – 2:35 p.m.

- Moved by Carolyn Shope, seconded by Andie Socie to adjourn the meeting. Motion was approved unanimously by voice vote.