

Huntingdon Area School District

Safety Committee

Minutes

Tuesday, November 10, 2015

Middle School Conference Room

Members: Eugene Garber, Peg McNitt, Ashleigh Parsons, Carolyn Shope, Andie Socie, Faith Swanson

Guests: Pam Low, Patricia Stever

(1) Roll Call/Welcome – 2:00 pm

- All members and guests present except for Andie Socie

(2) Approve Minutes of Prior Meeting

- No minutes to approve

(3) Old Business

(4) New Business

- Appointment of secretary
  - Ashleigh Parsons appointed
- Appointment of chairperson
  - Faith Swanson appointed
- Review Policy
  - Faith would like a revised policy to present to the board by January's meeting.
  - Unsafe traveling in the middle school main stairwell brought to the committee's attention.
- SCS Recommendations – 20151016 Letter
  - Members to review each for discussion at next committee meeting
  - Physical and pre-employment screenings especially important (1302)
- Worker's Compensation claim Processing – Pam
  - Pam Low reviewed with committee her procedure of processing WC claims
  - Noted that WC incident reports need to be sent out to as supply is low
- Review incident Reports
  - Noted that there are a low number of incident reports thus far for the 15/16 school year
- Provider Panel update
  - The provider panel is up for board approval at the next school board meeting
- Schedule next safety meeting

- Next meeting is scheduled for Tuesday, December 8, 2015
- Remaining meetings will be scheduled on December 8<sup>th</sup>.

(5) Other Business

(6) Meeting Adjourned – 2:18 pm.